

20 January 2021

**Seeking Expressions of Interest for Knowledge brokers –  
carbon farming and ERF, bushfire recovery, landscape resilience**

**Part-time or full-time roles for 12mths (with potential for extensions)  
DUE Sunday 7<sup>th</sup> February**

We are looking for people committed to natural resource management and making a difference for the environment and regional communities. These are national part-time roles for people with initiative plus great relationship and communication skills.

The goal of these roles is to facilitate knowledge transfer and application to improve decision-making in NRM (in on-ground practice, program design and policy development).

This will be achieved through working with topic based national NRM Communities of Practice; facilitating collaborative efforts of NRM practitioners, partners, researchers and knowledge holders (including Indigenous partners); and developing, tailoring and sharing knowledge through appropriate knowledge exchange and capacity building approaches.

The brokers will individually or collectively cover a range of topics particularly carbon farming, NRM and the Emissions Reduction Fund; bushfire recovery; and landscape resilience – with the potential for other fields.

The positions can be multiple part-time or there is the possibility to knit positions together as full-time to cover the range of topics. Ideally the positions are to be based in Canberra at the ANU, though we are open to alternative proposals.

Let us know what you have to offer and how you'd like to arrange the work – as our employee, a contractor or perhaps a secondment? Perhaps you can tie it in with relevant work you already undertake?

**Knowledge Broker duties:**

- Lead consultations with NRM practitioners to identify their knowledge needs and help build their capacity through training and mentoring
- Bring together NRM practitioners, key partners, subject-matter experts, policymakers and others to share evidence, knowledge and best practices
- Contribute to the development and implementation of knowledge exchange strategies
- Help inform relevant policy.

## Skills & Experience (Selection criteria)

### Strategic thinking and initiative

- Highly motivated strategic thinker
- Ability to take initiative, work independently and accountably

### Knowledge exchange and communication

- Understanding of and experience in knowledge exchange (e.g., generation, synthesis, product development, dissemination, exchange, management, evaluation) and communication (e.g., on-line, education/training, toolkit development).
- Ability to develop or inform the development of knowledge products such as toolkits, newsletters and policy briefs using feedback from knowledge users.

### Stakeholder engagement and partnership building

- Experience working with a variety of stakeholders at multiple levels to develop relationships and achieve shared goals
- Superior written, editorial, and verbal communication skills
- Adaptability, flexibility, diplomacy and tact

### Organisational skills

- Excellent planning and time management skills, with ability to multi-task, coordinate projects with tight deadlines, and work flexibly as a member of a small team
- Experience with various software (word processing, spreadsheets, databases) and on-line platforms

### Qualifications

- University degree in a related field and/or commensurate experience
- 4 to 6 years of relevant experience

### Additional Factors

- Ability to travel and spend nights away from the home base to attend meetings, conferences and training.
- The position may be required to work flexible hours which may include out of ordinary working hours and weekends.
- You must be eligible to work in Australia (you are an Australian citizen or a permanent resident of Australia or New Zealand or have a valid visa that provides work rights).

## Position details

**Position Status:** Temporary part-time employee or consultant (preferably based in Canberra but location negotiable). For 12 months with the possibility of extension.

**Position rate:** We can offer between \$40k to \$60k per part-time role

**Reports to:** Executive Officer, NRM Regions Australia

**Equal Employment Opportunity Statement:** We are committed to applying Equal Employment Opportunity (EEO) Laws. We aim to ensure that when employment decisions are made, they are based on merit, not on irrelevant attributes or characteristics that an individual may possess.

## Submitting your EOI

At this stage we are seeking written Expressions of Interest of 2-4 pages. Please submit to:

**Kate Andrews - EO, NRM Regions Australia, 0403 604 823**

[kate@nrmregionsaustralia.com.au](mailto:kate@nrmregionsaustralia.com.au)

**By Sunday 7<sup>th</sup> February 2021**

As indicated, we are willing to consider a range of delivery options but you should discuss these with Kate Andrews before submitting your EOI.